

**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
February 23<sup>rd</sup>, 2021

1. **Board Members Present:** Herb Benshoof, Josh Edwards, Pat Sherman, Jay Nogan, Matt Petersen, and Ted Adolay
2. **Board Members Absent:** Chad Crimmins
3. **Also, Present:**
  - a. **Staff:** Josh Hawley, Jimmy Green, Nick Johann
  - b. **CSCD Attorney:** Roger Young
  - c. 1 Freeholders in attendance, 2 Freeholders watched live online
4. **Welcome:** Mr. Benshoof called the meeting to order at 7:20 PM. Mr. Benshoof started the meeting by thanking the CSCD employees for all of their hard work the past month in dealing with multiple snowstorms and multiple water main leaks in the freezing cold weather with many sleepless nights.
5. **Meeting Agenda Modifications:**
  - a. Mr. Benshoof moved New Business item 7(b) to 2(a). He also added 6(g): Advocacy Committee Application.
6. **Personnel: Zaccary Sheppard**
  - a. Introduction of Zaccary Sheppard, candidate for the open CSCD Deputy Position. Mr. Sheppard introduced himself to the Board and Freeholders.

**MOTION: Mr. Petersen motioned to offer employment to Zaccary Sheppard full-time as a CSCD Deputy, seconded by Mr. Nogan. Motion passed unanimously.**
7. **Approval of Minutes:**

**MOTION: Mr. Petersen motioned to approve the January 9<sup>th</sup>, 2021 Board meeting minutes, as submitted, seconded by Mr. Sherman. Motion passed unanimously.**
8. **Freeholder Concerns:**
  - a. None
9. **Management Reports:**
  - a. **Conservancy Manager**
    1. Mr. Hawley submitted his report to the Board. He submitted the assessment parcel roll to Brown County Auditors as requested for the 2021 equal assessments. He spoke

about the expenses accumulated during the snowstorms. He also thanked his team for all of their hard work. Discussion about salt and the ability of the CSCD to be a part of the overall State Purchasing Program for salt. Mr. Benshoof requested a push to add more Freeholders to the free text/email alerts. Mr. Hawley spoke about a program to archive social media accounts due to public record requests. Mr. Young will look into the retention requirements before a decision is made.

**b. Financial Report:**

1. Mr. Hawley summarized the fund report. The balance at the end of January is \$2,109,774.92.

**MOTION: Mr. Petersen motioned to approve the financial report subject to audit, seconded by Mr. Sherman. Motion passed unanimously.**

2. Mr. Hawley summarized the appropriation report and monthly claims list.

**MOTION: Mr. Sherman motioned to approve the monthly claims subject to audit; seconded by Mr. Petersen. Motion passed unanimously.**

**c. Chief Deputy:**

1. Chief Deputy Green summarized his report.

**d. Building Compliance Officer:**

1. Mr. Johann reminded everyone that the weight limits on the road are in effect until March 15<sup>th</sup>. 2021 Septic letters have been mailed and septic inspections/ pumping should be scheduled by the Freeholders as soon as possible.

**10. Commission Reports:**

**a. Building:**

1. Mr. Johann & Mr. Sherman reviewed the pending building applications.

**MOTION: Mr. Sherman motioned to approve building applications 21-004, 21-007, 21-008 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Petersen. Motion passed unanimously.**

**b. Ecology:**

1. Mr. Edwards summarized Ecology Commission activities including the formation of a Dog Park Committee and Zebra Mussel Prevention Committee.
2. Mr. Edwards and Mr. Hawley presented the Aquatic Control contract for weed control in both Lakes for 2021.

**MOTION: Mr. Edwards motioned to approve the Aquatic Control proposal for 2021 not to exceed \$65,000, seconded by Mr. Petersen. Motion passed unanimously.**

3. Mr. Adolay summarized the activities of the first meeting of the Zebra Mussel Prevention Committee. Discussion ensued regarding certain Bass Tournaments held on the Lakes and the concerns of unstickered boats on CSCD Lakes. The Board will gather more information. *\*Note: The following day it was confirmed that no boats without CSCD stickers are allowed on either Lake during any kind of tournament.*

**c. Security:**

1. Mr. Petersen discussed a letter received by the Security Commission regarding possibly updating the current wake-enhancement disabling language in the rules to include newer technology. The commission will be looking into this in future meetings. The commission is also looking into required online boating tests regarding our rules in order to obtain stickers in the future.
2. Mr. Petersen submitted a Sweetwater Beach Shelter Use Agreement and proposed fees to the Board. Discussion about the misuse of the shelter in years past including Freeholders renting the shelter all day for only a two- or three-hour event. One goal is that the shelter will now be available to more Freeholders as with an hourly fee Freeholders will only rent it for the time they will actually use it. The Board and Mr. Young offered a few wording and grammar edits that Mr. Hawley will fix.

**MOTION: Mr. Petersen motioned to approve the use agreement form, security deposit, and fees including the requested edits, seconded by Mr. Nogan. Motion passed unanimously.**

**d. Roads:**

1. Mr. Hawley submitted the Road's minutes and report from February.

**e. Water:**

1. Mr. Hawley announced that the District Metering Project is officially underway with all material procured.

**f. Financial Advisory Committee:**

1. Mr. Nogan summarized the first meeting of the Financial Advisory Committee.

**g. Advocacy Committee:**

1. Mr. Benshoof announced the release of the Advocacy Committee Application. It will be a 5-Freeholder committee with the option to increase it to (7). At least one Board member will lead the committee. The application is available on the website and in the office.

**11. New Business:**

- a. Resolution 2021-3: Requesting Indiana Code Amendment to Allow Receipt of State Directed Local Road and Street Funds.
  1. Mr. Young summarized his communications with Senator Koch regarding the allocation of fuel and wheel tax funds being distributed to the CSCD due to our roads being public roads.

**MOTION: Mr. Sherman moved to approve Resolution 2021-3, seconded by Mr. Nogan. Motion passed unanimously.**

**12. Board Members Concerns**

- a. Mr. Sherman asked Mr. Hawley about the cell tower agreement. Mr. Hawley has contacted American Tower and there will be no changes to our agreement at this time.
- b. Mr. Nogan voiced concerns over realty listings outside the District advertising access to the Lakes. The Board confirmed that only CSCD Freeholders had access to the Lakes.
- c. Mr. Petersen asked Mr. Green about the new police vehicle. Mr. Green is hopeful it should arrive soon.
- d. Mr. Benshoof thanked Mr. Hawley for all of his work in improving the District through new technology and how he's educating the staff.

**13. Adjourn (8:45 PM)**

**MOTION: Mr. Petersen moved to adjourn, seconded by Mr. Nogan. Motion passed unanimously.**

Respectfully submitted,

---

Jay Nogan, Board Secretary

Date Submitted: