

**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
**"Meeting Minutes"**  
September 15, 2015, 7 PM, CSLOA Clubhouse

**1. Board Members Present:** Jim Ray, Herb Benshoof, Jerry Engle, Patrick Sherman, Anita Wright and Chad Crimmins

**2. Board Members Absent:** Matt Petersen

**3. Also Present:**

**Staff:** Stacy Wethington, Kristi Putnam, Josh Hawley, Nick Johann and Bernie McGaha

**Board Attorney:** Roger Young

**# Of Guests:** 9

**4. Welcome and Pledge of Allegiance:** Mr. Ray called the meeting to order at 7 PM

**5. Announcements:** None

**6. Agenda Modifications:** Mr. Benshoof requested the addition of "recommend water meters" as line item E-2 and "present water budget" as line item E-3. Mrs. Wethington requested the addition of Resolution 2015-7 as line item 8-b and Mr. Ray requested we change line item 8-a to read "first public hearing of proposed 2016 budget."

**MOTION:** Mr. Benshoof moved to approve the requested agenda modifications, seconded by Mr. Crimmins. Motion carried unanimously.

**7. Approval of Minutes:**

**MOTION:** Mr. Benshoof moved to approve the August 15, 2015 CSCD Board meeting minutes, seconded by Mr. Engle. Motion carried unanimously.

**8. Freeholder Concerns:**  
None

**9. Management Reports:**

**A. Conservancy Manager:**

i. Mrs. Wethington summarized her report.

**B. Financial Clerk:**

- i. Mrs. Wethington summarized the financial report.

**MOTION: Mrs. Wright moved to approve the financial report subject to audit, seconded by Mr. Sherman. Motion passed unanimously.**

- ii. Mrs. Wethington summarized the appropriation report and claims list.

**MOTION: Mr. Engle moved to approve the claims subject to audit, seconded by Mr. Crimmins. Motion passed unanimously.**

**C. Roads/Water Supervisor:**

- i. Mr. Hawley summarized his report

**D. Security Manager:**

- i. Mr. McGaha summarized his report.

**10. Commission Reports:**

**A. Building:**

- i. Mr. Sherman summarized his report.
- ii. Mr. Sherman summarized the construction approval applications for which action was required by the Board.
- iii. The lot owner at 8168 Centerlake Rd., Newell, had applied for approval for the construction of a carport. Since the carport, as proposed, would not meet CSCD setback requirements, the Board indicated that approval was unlikely. It was noted that if the lot owner chose to seek a variance there was no way of predicting whether or not one would be granted.

**MOTION: Mr. Sherman moved to approve building applications 15-061, 15-066, 15-067, 15-068 and 15-070 as presented contingent upon the lot owners obtaining all permits required by Brown County; seconded by Mr. Crimmins - Motion passed unanimously.**

**MOTION: Mr. Sherman moved to approve building applications 15-062, 15-063 and 15-069 contingent on all conditions have been met and upon the lot owner obtaining all permits required by Brown County; seconded by Mr. Benshoof - Motion passed unanimously.**

**MOTION: Mr. Sherman moved to approve building application 15-065 contingent on lot owner correcting the issues with the survey and any other administrative issues previously noted by the Building Control Officer, as well as the lot owner obtaining all**

**permits required by Brown County; seconded by Mr. Benshoof - Motion passed unanimously.**

**B. Ecology:**

- i. Mr. Engle summarized his report.

**MOTION: Mr. Crimmins moved to approve the installation of a 4 foot high L-shaped vinyl fence around the recycle bins for a cost not to exceed \$1,100; seconded by Mr. Engle - Motion passed unanimously.**

**C. Security:**

- i. Mr. Ray summarized Mr. Petersen's report.

**MOTION: Mr. Benshoof moved to extend the moratorium for any new V-drive boats on the lakes until October's regular monthly Board meeting; seconded by Mr. Crimmins - Motion passed unanimously.**

**D. Roads:**

- i. Mr. Crimmins summarized his report.
- ii. Discussed the bids for the outbound lane of Church Hill (Nineveh Road) project. Case was the lowest bidder yet could not guarantee completion this season, in which case they were deemed not responsive. Globe Asphalt was the second lowest bidder and had both a responsive and responsible bid.

**MOTION: Mr. Crimmins moved to approve the bid from Globe Asphalt for mill and fill of the outbound lane of Church Hill at a cost of \$68,085, based on the bid being both responsive and responsible; seconded by Mr. Engle - Motion passed unanimously.**

**MOTION: Mr. Crimmins moved to provide half of the cost of regrading and improving drainage of the north parking lot of the CSLOA Clubhouse in the amount of \$5,674, with CSLOA to pay the other half of the total; seconded by Mr. Sherman - Motion passed unanimously.**

**E. Water:**

- i. Mr. Benshoof summarized his report.
- ii. Mr. Benshoof presented the Board with the 2016 water utility budget.
- iii. Discussed the Water Commission's recommendation to commit to a phased purchase of new water meters and related software and meter reading equipment.

**MOTION: Mr. Benshoof moved to purchase the recommended handheld meter reading devices along with equipment and software associated with Sensus iPerl water meters in the amount of \$7,155; seconded by Mrs. Wright - Motion passed unanimously.**

**MOTION: Mr. Benshoof moved to purchase 48 Sensus iPerl water meters and their radios in the amount not to exceed \$13,056; seconded by Mr. Crimmins; there was discussion - Motion was withdrawn.**

**MOTION: Mr. Benshoof moved to purchase 48 Sensus iPerl water meters and their radios in the amount not to exceed \$14,000; seconded by Mr. Engle - Motion passed unanimously.**

#### **11. Old Business:**

- i. Discussed the ongoing efforts to clarify the composition and responsibilities of the different Commissions.

**MOTION: Mr. Engle moved to adopt Resolution 2015-4 as presented, seconded by Mr. Benshoof; there was discussion – motion carried unanimously.**

**MOTION: Mr. Engle moved to establish the number of members of each Commission until the January Annual Board meeting, seconded by Mr. Benshoof – motion carried unanimously. The number of members of each Commission is as follows:**

**Building – 5**

**Ecology – 7**

**Security – 7**

**Roads – 5**

**Water – 5**

- ii. Discussed the resolution confirming employee status of member of the Board of Directors of the CSCD and delegation authority to certain employees to approve construction and land use requests.

**MOTION: Mr. Sherman moved to adopt Resolution 2015-5 as presented, seconded by Mr. Crimmins – motion carried unanimously.**

#### **12. New Business:**

- i. There was a hearing for the proposed 2016 budget.
- ii. Discussed resolution for clarifying status of boatlifts and the permit process. It was tabled until the next Board meeting in October.

- iii. Discussed resolution for salary adjustments for CSCD employees.

**MOTION: Mr. Sherman moved to adopt Resolution 2015-7 with exception that the first whereas is cleaned up by Roger Young, seconded by Mr. Crimmins; there was discussion – motion was withdrawn.**

**MOTION: Mr. Sherman moved to approve salary adjustments per performance review, with Mr. Young to rewrite Resolution 2015-7, seconded by Mr. Engle – motion passed unanimously.**

### **13. Board Members/Freeholder Concerns**

- i. CSLOA Clubhouse parking lot.
- ii. Question was asked if there is a limit to the number of different Commissions any given Lot Owner can sit on.
- iii. Tree selection presentation on September 26<sup>th</sup> at 10 am at the CSLOA Clubhouse.
- iv. Discussed Ralls Project. If Mr. Ralls were not to abide by the Board's directive to remove the unauthorized portions of his boat shelter, the Board authorized Mr. Ray to work with Mr. Young to send a letter to Mr. Ralls stating he would have 15 days to bring the boat shelter into compliance or the Board would consider its options, to include filing a lawsuit. Mr. Ralls would need to provide a letter from a contractor stating that the work was being done and how long it would be expected to take.

**MOTION: Mr. Engle moved to deny Mr. Ralls his request for a 90 day extension to bring his boat shelter into compliance, seconded by Mr. Crimmins – motion passed unanimously.**

### **14. Adjourn**

- i. The meeting adjourned at 9:17 pm.

**MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Benshoof – motion carried unanimously.**

Respectfully submitted,

  
Anita Wright, Secretary

Date Submitted: October 20, 2015

