

**Cordry Sweetwater Conservancy District**  
**Water Commission Meeting Minutes**  
**September 12<sup>th</sup> 2019**

**\*\*\*These minutes are not official until approved by the Water Commission\*\*\***

**Quorum**

**Present:** T.Kuhn, J.Hawley, K.Brasseur, and A.Randolph

**Absent:** H.Benshoof and D.Caudill

**Call to order:** K.Brasseur called the meeting to order at 5:07 p.m.

**Minutes Submitted by:** Judy Surface

**Approval of Minutes:** The minutes from August 8th, 2019, meeting was reviewed and approved. Motion to approve made by T.Kuhn, seconded by A.Randolph. Motion passed unanimously.

**Water Operator Report:**

- Read and billed all meters.
- Recorded 30 labor hours of leak detection
- Reported 41 customer leaks
- Implementation and training for the new work order system (Asset Essentials).

**Chairman Compliments:**

K.Brasseur commended the Water Department Staff for their efforts to contain & reduce costs, illustrated by the fact that the 2019 year to date costs(excluding the SRF interest expense, which is out of their control) is approximately 4% less that the 2018 year to date cost.

**Special Note:** Board and Budget meeting changed to September 24<sup>th</sup> 2019 7 p.m.

**Adjournment:** Motion to adjourn made by A.Randolph, seconded by T.Kuhn, and motion carried unanimously.

**Next Meeting:** October 10, 2019 @ 5:00 pm.