

Cordry Sweetwater Conservancy District  
Water Commission Meeting Minutes  
Dec 14th, 2023  
CSCD Office

**\*\*\*These minutes are not official until approved by the Water Commission\*\*\***

**Present:** K. Brasseur, D. Caudill, A. Parris,

**Absent:** T. Kuhn, K. Short (CSLOA)

**Guests:** Josh Bryant

**Call to order:** K. Brasseur called the meeting to order at 5:16 p.m.

**Agenda Modifications:** None

**Freeholder Concerns:**

**Minute Approval:** Nov9<sup>th</sup> minutes motion to approve Denise C. Seconded by Aaron P. Unanimously approved.

**October Financials:** Cash flow is concerning before the rate increase, and we need to have a contingency plan.

**Water Operator Report:** Josh – Welcome to the team Jeff Ward as the new full-time employee. Water loss is approximately 65% since Dec 1, but a large leak was identified flowing from a buffalo dr culvert and into Sweetwater lake. Service line life expectancy is approximately 20 yrs past due.

**Old Business:**

- A. Water service line replacement - Josh Bryant was able to order approximately 40% of materials for projects before end of the year, working w/ Brittany, to confirm cashflow needs.
- B. IFA LCRR LSL – SSI is working with Ziptility and will be here Dec thorough the next couple months.
- C. Board Approved 17.2% rate increase, and an annual increase of 2.5% for the next 3 years based upon recommendation of council. Billing protection fee of approximately 8.00/month to non CSCD customers.

**New Business:**

- A. Water Utility Rule book update to be scheduled for February.

**Water Commission Member Concern/Comments:** Parris: Potential billing issue as fire department had not received a bill since July. Working to rectify and provide invoices to CSVFD.

**Adjournment:** Motion to adjourn made by D. Caudill seconded by A. Parris at 5:45 p.m. Motion passed unanimously.

**Next Meeting:** Feb 8th, 2023, at 5:15 p.m. at the CSCD Office.

Respectfully submitted by: Aaron Parris