

Cordry Sweetwater Conservancy District  
Water Commission Meeting Minutes  
November 9th, 2023  
CSCD Office

**\*\*\*These minutes are not official until approved by the Water Commission\*\*\***

**Present:** K. Brasseur, D. Caudill, A. Parris, T. Kuhn, K. Short (CSLOA)

**Absent:** None

**Guests:** None

**Call to order:** K. Brasseur called the meeting to order at 5:18 p.m.

**Agenda Modifications:** None

**Freeholder Concerns:**

**Minute Approval:** September 14<sup>th</sup> and September 19<sup>th</sup> minutes motion to approve Denise C. Seconded by Tom K. Unanimously approved.

**September Financials:** Water sales decreased by 7.9% and purchased water decreased only 3%. Need to increase cash holdings (through rate increase)

**Water Operator Report:** Josh - Challenges in finding 3<sup>rd</sup> full time employee. Water loss is slightly under 50%.

**Old Business:**

- A. Water service line replacement - Josh Bryant seeking to order approximately 40% of materials for projects before end of the year, working w/ Brittany, to confirm cashflow needs.
- B. IFA LCRR LSL reviewed and bid conditionally approved by CSCD board.
- C. SRF projects for reimbursement of vac trailer – couldn't do it, but could use the funds to help pay for the rate study.
- D. Building Septic violation on Elm Dr – Board agreed w/ water committee to require holding tanks.

**New Business:**

- A. Emergency Response Plan – Tom recommends that we approve plan to board. A. Parris and K. Short Second – Unanimously approved.
- B. Baker-Tilly Rate Study – Rate study indicated a 17.2% increase to meet our needs. Additional suggestion was to have an annual increase of 2.5% to keep from having to do a rate study more regularly at a cost of approximately \$9,100. Fire protection for residents outside of district. Approximately 50 customers w/ a cost of approximately \$8/month. K. Short made a motion, seconded by T. Kuhn that the Water Commission recommends to the CSCD Board that they proceed with a rate increase that includes a current 17.2% increase, an ongoing future 2.5% annual rate increase and water customers outside of the CSCD District be charged a fire protection fee of approximately \$8.00 per month. Motion was approved unanimously.

**Water Commission Member Concern/Comments:**

**Adjournment:** Motion to adjourn made by T. Kuhn seconded by A. Parris at 6:00 p.m. Motion passed unanimously.

**Next Meeting:** December 14<sup>th</sup>, 2023, at 5:15 p.m. at the CSCD Office.

Respectfully submitted by: Aaron Parris